

# HIM INTERIM MANAGEMENT



There are a number of challenges that healthcare organizations face that result in the need for Health Information Management (HIM) assistance. Perhaps there are key vacancies in leadership positions such as the HIM Director, Operations Manager or Coding Manager due to turnover, promotions, retirements or leaves of absence. Or maybe you need temporary assistance in growing your HIM capability or embarking on special projects such as an EHR implementation.

Precyse's HIM Interim Management solution is designed to assume full responsibility for a hospital's or health system's HIM function on a short-term basis. Our Precyse expert HIM professionals are armed with many years of experience to oversee operations, action plans and workflows.

Our HIM Interim Management process begins by providing you with a baseline assessment that evaluates your HIM Department, identifies

opportunities for improvements and recommends an action plan to achieve results. A professional HIM director or manager from Precyse is then engaged to implement recommendations and best practices. Your interim manager will oversee all aspects of the HIM

department on a temporary basis to help through the transition to new permanent leadership. Accountable to you, this HIM Director focuses on carrying out the goals of the action plan and monitoring, measuring and reporting on key metrics critical to your success. The Director also helps your organization

recruit, interview, hire and onboard new department leaders. Most Interim Management engagements last an average of 90 days, but the length can vary depending on your needs. There is no HIM challenge that we haven't already faced and brought to resolution. Our solution provides short-term management and an action plan to help transition your department into permanent leadership.

**Robust action plans and expert management to bridge the transition to new HIM leadership.**

**precyse™**

Sparking innovation in healthcare information™

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## FEATURES AND BENEFITS

- Provide a comprehensive baseline assessment, define departmental gaps and recommend solutions specific to the needs of your HIM department.
- Assume full responsibility for a hospital's or health system's HIM function on a short-term basis.
- Engage expert HIM professionals with many years of experience to oversee operations, action plans and workflows.
- Interview, recruit, hire and onboard new HIM personnel, including an HIM Director, Operations Manager or Coding Manager.
- Drive a strong team effort to develop common goals and vision.
- Establish or redesign policies and procedures for efficiency, quality and compliance.
- Apply a wide range of Precyse services and technologies to support goals.
- Familiar with every major HIM software platform and technology used in the market.
- Provide ongoing measurement and monitoring of key metrics, including a weekly metrics report and a monthly written status report.

## RESULTS

- Develop short-term management solution and action plan to help transition your department into permanent leadership.
- Quickly adapt to and solve difficult HIM department problems.
- Improve quality, workflow, efficiency and cash flow.
- Stabilize revenue cycle activities.
- Deliver leading-practice HIM metrics, productivity standards, quality monitoring and consistent regulatory compliance.
- Evaluate HIM workflows around key outcomes such as impact on revenue cycles or delivery of quality care.
- Implement HIM department changes without compromising compliance, coding guidelines and regulations.
- Help your organization maintain compliance with industry standards.

## SUCCESS STORY



**NORTH HAWAII**  
COMMUNITY HOSPITAL

**“We really appreciated Precyse’s assistance during a very difficult time for our HIM Department. The changes they put into place, particularly with reporting and billing, are really making a difference for us.”**

Bill Brown, CEO, NHCH

**“Precyse updated our HIM Department to where we needed to be. We benefit daily from what Precyse achieved here.”**

Dr. William Park, former CMO, NHCH

North Hawaii Community Hospital (NHCH) is a private non-profit community hospital in Waimea, Hawaii, serving 30,000 residents. In 2011, NHCH faced a number of challenges, including a vacant HIM Director position as well as no system of reporting metrics in order to achieve Meaningful Use and other Pay for Performance initiatives. NHCH turned to Precyse for help, and Precyse responded by sending an Interim HIM Director to provide the leadership necessary to organize the department, put reporting and other workflow processes in place and help to recruit a new permanent HIM Director. Some of the accomplishments that Precyse made at NHCH include:

- Reorganized HIM Department and revised job descriptions.
- Achieved 24-hour turnaround for scanning, analyzing and coding charts through workflow improvements.
- Implemented reporting processes and procedures.
- Decreased delinquent charts from 1,200 to 200.
- Established a process for Case Mix Index (CMI) reporting.
- Collaborated with Director of Quality and Director of PFS on RAC policy.
- Enhanced HIPAA compliance by formalizing policies and procedures.
- Secured chart storage vendor and researched radiology dictation equipment and pricing.
- Recruited, hired and onboarded new permanent HIM Director.

TO LEARN MORE ABOUT HOW INTERIM MANAGEMENT MEETS THE UNIQUE CHALLENGES OF HEALTHCARE ORGANIZATIONS ACROSS THE COUNTRY, VISIT [PRECYSE.COM](http://PRECYSE.COM)